

NOTEBOOK + RESEARCH PACK

SET W01 · PACK SET W03

PACK DUE W05 · READ W06 · FINAL W14

35% OF FINAL GRADE

SPLIT ACROSS TWO CRITERIA

This is a completion check, not a criterion rubric. The question it asks is whether the work was done and done properly, so it is marked in four bands rather than scored across five levels on four criteria. Two sections, filed under two different institutional criteria: the Research Pack and research.md under Research + Discovery, decisions.md and patterns.md under Process + Practice. Read once at W06 for comment only, banded at the end of term. brief.md is required and unscored — do not pad it.

STUDENT	SECTION	GRADE

THE AUTHENTICITY GATE — PASS/FAIL, CHECKED FIRST

These are what make “this cannot be faked” a fact rather than a claim. They are checked before anything below is read, and a notebook that fails them is returned unbanded rather than banded low.

- ☐ Version history is present and continuous across the term — not a single commit
- ☐ Every patterns.md entry cites the decisions.md entry or probe that produced it
- ☐ brief.md present (required, unscored)
- ☐ AI Use Statement attached to the Pack and to the notebook

RESEARCH PACK + RESEARCH.MD

RESEARCH + DISCOVERY · 20% OF FINAL GRADE

Tick what is there, then band the section. The tick list is the floor; the band is about whether the tracing actually holds up when it is spot-checked.

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|---|---|
| ☐ Research Pack submitted at W05, in the shape the brief specifies | ☐ Each note says what the source actually claims, not just that it exists |
| ☐ Two or more interviews of your own in your claimed domain, beyond the W03 pair | ☐ Discarded material is recorded, with the reason it was discarded |
| ☐ Captured usefully — transcript or structured notes, not recollection | ☐ Says who you could not reach, and why that absence matters |
| ☐ Every claim carries a primary source or an explicit [unverified] mark | ☐ research.md is dated and accumulates — the history shows a term, not a weekend |

BAND THIS SECTION

- | | |
|---|--|
| ☐ 4 COMPLETE AND RIGOROUS | Everything above is present and the tracing survives a spot check — pick any three claims and all three land on something you actually read. A demo, a product and a press release are named as what they are. |
| ☐ 3 COMPLETE | Present and done properly. Tracing holds. Nothing missing, nothing padded. This is what doing the work looks like and it is a good band. |
| ☐ 2 PARTIAL | Items missing, or present but thin — sources collected rather than read, [unverified] used to dodge the work rather than to be honest about a limit. |
| ☐ 1 NOT DONE | Absent, or so incomplete that the criterion cannot be evidenced from it. |

WHAT DECIDED THE BAND

DECISIONS.MD + PATTERNS.MD

PROCESS + PRACTICE · 15% OF FINAL GRADE

Same shape. The band is about whether a reader can reconstruct why, not only what — and whether the rules you wrote were earned.

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|---|--|
| ☐ An entry for every significant decision, written at the time | ☐ At least one reversed decision is recorded, with what changed your mind |
| ☐ Rejected alternatives are named, not implied | ☐ Every patterns.md rule has a parent decision or probe |
| ☐ The reason given is a tradeoff, not a preference | ☐ Rules are specific enough to be wrong |

BAND THIS SECTION

- | | |
|---|---|
| ☐ 4 COMPLETE AND RIGOROUS | A reader can reconstruct the reasoning without you in the room. The reversals are the strongest entries. Nothing reads as written after the fact. |
| ☐ 3 COMPLETE | Entries are present, dated and real. Reasons are tradeoffs. The history matches the term the work took. |
| ☐ 2 PARTIAL | Backfilled, or describes what without why. Patterns are general advice with no parent decision in your own work. |
| ☐ 1 NOT DONE | Absent, or a single commit at the end of term. |

WHAT DECIDED THE BAND

SUMMARY FEEDBACK

Issued twice — after W06 as comment only, and at the end of term with the bands.